**USP 797 Compliance: Personnel Training Documentation Personnel Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Designated Evaluator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

All personnel must demonstrate competency in all procedures below both before initially compounding and every 12 months.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Required Procedure** | **Date** | **Demonstration of Competence** | | | | | |
| **Initial Training** |  | Initial training completed; demonstrates knowledge of principles and skills for sterile compounding | | | Physician  Signature | | |
| **Compounding Test** |  | Score: | | | | | |
| **Hand Hygiene Observed** | Y/N | | Y/N | | | Y/N | |
| **Garbing Observed** | Y/N | | Y/N | | | Y/N | |
| **Gloved Fingertip and  Thumb Sampling: (3x)** | **Initial Evaluation** | | **Subsequent: Evaluation 2** | | | **Subsequent: Evaluation 3** | |
| Initial incubation  30-35°C: 48 hours | Start Date/Time  End Date/Time | After 7 days,  CFU Count L  CFU Count R  Circle:  0 CFU = Pass  >0 CFU = Fail | Start Date/Time  End Date/Time | After 7 days,  CFU Count L  CFU Count R  Circle:  0 CFU = Pass  >0 CFU = Fail | | Start Date/Time  End Date/Time | After 7 days,  CFU Count L  CFU Count R  Circle:  0 CFU = Pass  >0 CFU = Fail |
| Second incubation  20-25°C: 5 days | Start Date/Time  End Date/Time | Start Date/Time  End Date/Time | Start Date/Time  End Date/Time |
| **Media-Fill Testing** | | | **Any procedure that is not successfully completed must be performed until passed. Personnel may not compound until all procedures have been successfully demonstrated.**  Required Actions for Failed Demonstrations:  Notes: | | | | |
| Initial incubation  20-25°C: 7 days | Start Date/Time  End Date/Time | After 7 days, visible turbidity observed?  Circle:  N = Pass  Y = Fail |
| Second incubation  30-35°C: 7 days  © 2019 AAAAI | Start Date/Time  End Date/Time |