

2016 ISAAI Alan Feinberg Fellow Research Program Credit Claiming Instructions

Please note: As of December 2015, the AAAAI Learning Management System no longer supports Internet Explorer. Please use one of the two most recent versions of Google Chrome, Mozilla Firefox, or Safari to navigate this site.

- Navigate to <https://education.aaaai.org>
- To log in click Log in at the top right corner of the page
 - **If you are a AAAAI member or have created an account in the past:**
 - Click 'I am a member or I have claimed credit through the AAAAI'
 - Enter your AAAAI username and password
 - If you have forgotten your login information, click 'Forgot username or password?'
 - Enter your email address
 - You will receive an email—follow the instructions to reset your password
 - You will be redirected to the Education site
 - Once you are logged in, click 'My account' in the upper right hand corner of the page, under your name
 - Click the Edit tab
 - **Click the Area of Practice tab and be sure your area of practice is selected – you will be unable to access the meeting website if this is not selected**
 - Click the My Activities tab
 - Click the Pending Activities tab
 - Click the title of the meeting (2016 ISAAI Alan Feinberg Fellow Research Program)
 - Click the red Take Course button in the Course Summary box on the right side of the page
 - Complete all the steps to claim your credits
 - **If you are a new user:**
 - An account will have been created for you as part of the credit claiming process. Your username will be your first initial and last name (ex., bsmith). To create a password, please click "Forgot username or password?"
 - Enter your email address
 - You will receive an email—follow the instructions to reset your password
 - Once you are logged in, click 'My account' in the upper right hand corner of the page, under your name
 - Click the My Activities tab
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