Annual Meeting Disclosure Review

Log into the Annual Meeting Online Disclosure Review website:

https://aaaai.execinc.com/disclosure-review/

Follow the steps below:

1. Click Review next to the individual’s name

2. Evaluate the session topic and the presenter’s disclosure for conflicts

3. Click the correct radio button for ‘no conflict’ or ‘potential conflict’
4. Copy the specific line(s) - relationship & company – from the Competing Relationships section(s) & paste the information into the Review and Resolution section.

5. Select the appropriate resolution from the provided list in the Review and Resolution section.

6. Provide your comments, explaining the potential conflict and instructing on resolution steps.