

Program Evaluation Committee

- This committee is required to meet annually by the ACGME. It is made up at a MINIMUM by **2 faculty members, at least one core faculty and at least one trainee**.
- This meeting does a 360 evaluation of the previous year and should touch on academic opportunities, research opportunities, board pass rates, wellness, and faculty evaluations.
- The committee should critically evaluate the curriculum for updates and changes that might be necessary.
- The committee will create an **Action Plan** of 3-5 items that will be enacted in the next 12 months to improve the training program.
- The Program Director will submit a **Summative Evaluation** of each fellow. This evaluation summarizes their academic and holistic progress over the previous 12 months and recommends advancement to the next year of training or that the fellow has met all milestones for graduation. The committee will then review these and formalize the advancement of eligible fellows.