

# **Thalamus In Action: From "Meh" to Mastery: a 20-step guide**

Bryant Villavicencio and Paneez Khoury, MD

NIH Allergy Immunology Program

# Learning Objectives

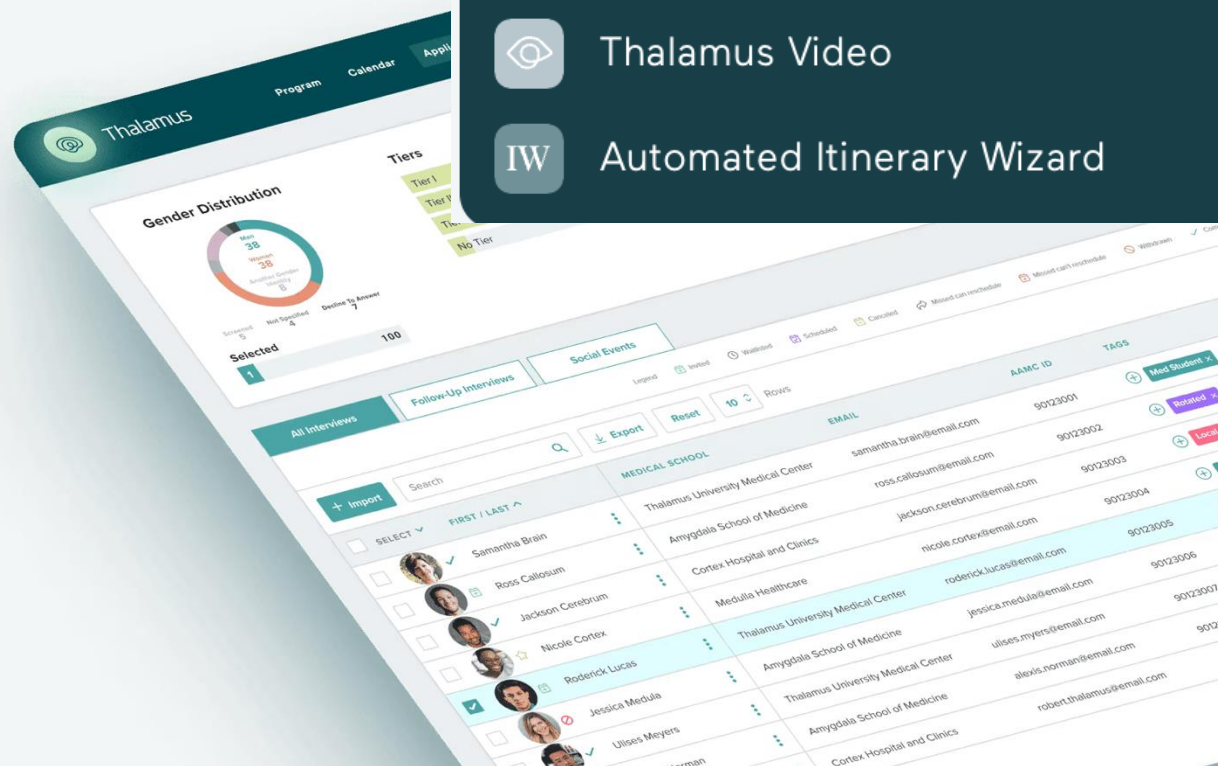
- Utilize Cortex and Thalamus for basic recruitment actions such as selecting, inviting scheduling and ranking applicants
- Explore and customize other Thalamus products
- Know where to go for help!






# What is Thalamus?

## Comprehensive GME Recruitment for Applicants and Programs

Streamline your virtual, in-person, or hybrid interview management with the most trusted platform in medical education.

[Request Demo](#)






-  Thalamus Core >
-  Cortex Application Screening
-  Cerebellum Data & Analytics Dashboard
-  Thalamus Video
-  Automated Itinerary Wizard

Cortex Login: [https://auth.thalamusgme.com/app/thalamusgme\\_thalamusoktaprod\\_1/exk3knklopAgcV1SE4x7/sso/saml](https://auth.thalamusgme.com/app/thalamusgme_thalamusoktaprod_1/exk3knklopAgcV1SE4x7/sso/saml)

# Polls



Quick Links

- Manage Filters
- PDWS User Guide 
- Job Aids & Training Videos 
- Contact Support 
- PDWS Terms and Conditions
- About

Welcome to PDWS

Stats

0


Applications Received


0

Applications Reviewed

0

Total Applicants Active

No Longer Under Consideration 

Application Activity 

Start

End

UPDATE

MMM DD, YYYY

MMM DD, YYYY

Applicant Name

Change

Date Updated

No results displayed

Favorite Filters


You have not set any favorites.

Reports

You have not set any reports.

Step by step: Importing applicants from ERAS to Cortex

# Step 1: Can select all applicants.



Association of American Medical Colleges

Dashboard
Application
Rankings
Reports
Archives
Setup
Program Messages
Thalamus

Bulk Print Requests
University of Institution Residency Program | Internal Medicine

Filter Criteria

### All Applicants

Last updated on Apr 1, 2024 at 10:59 AM EST

REFRESH
SORT BY...
ACTIONS

<input checked="" type="checkbox"/> Applicant Name	AAMC ID	Most Recent Medical School	Email	
<input type="checkbox"/> Beltre, Kat	21196976	University of Medicine	bkat@university.edu	<div> Add Note Assign Applicants Authorize Data to Thalamus Bulk Messages CSV Export Update Attributes Update Status View/Print Application </div>
<input type="checkbox"/> Davis, Sam T.	25342123	University of Healthcare	Samdavis@university.edu	
<input type="checkbox"/> Goodwin, Katy	23441234	University of Healthcare	ktgoodwin@university.edu	
<input type="checkbox"/> Redor, Ming Shing	24516267	University of Wellness	mingredor@university.edu	
<input type="checkbox"/> Weise, David	21564236	University of Wellness	davidw2024@university.edu	
<input type="checkbox"/> Wong, Dona M.	22750207	University of Healthcare	donawong@university.edu	

# If you have applicants who apply after you transfer data:

**Repeat steps 1-2  
and only the new  
applicants will  
show up in  
Thalamus Cortex –  
without  
duplicates.**



# Ready to review applicants?



**With Thalamus Holistic Review, program directors and program administrators have the ability to assign applicants to specific faculty reviewers as well as make changes to an applicant's status within Cortex.**




Applications can be assigned to faculty reviewers by Score Managers, Program Director, Program Administrator and Program Coordinator individually or in bulk.



Faculty interviewers must first be added in Thalamus before they can obtain access to Cortex. See instructions on how to provide them with access here: [Enabling Cortex for Program Users/Faculty – ThalamusGME](#).




# Step 3: Assign applicants to reviewers



[Program list](#)
[Applications](#)
[Assignments](#)
[Applicant Index](#)
[Score](#)
[Keywords](#)
[Blinders](#)
[Screened Fields](#)

Nicole Cortex  
Business Administrator  
Albany Medical Center Program  
Anesthesiology



FILTER

None

APPLICANT INDEX

None

SORT BY

Last Name: A-Z

SEARCH


Name, School, Hometown, etc

BLINDER MODE

None

Manage Filters

Filtered: 16 of 16 Total Applicants



My Recommended Status

+

✓

||

✗

Overall Application Status

+

✓

||

✗

In Progress

Hastings, Henry

Silver Signal

Division Signal


Suburban/Rural Preference

View Details

View PDF

Medical School: Drexel University College of Medicine  
Track(s) Applied by Applicant: Advanced Updated1414040A9 (Advanced)

AAMC ID:	21254798	Core Clerkship	Grade	Percentile	Cortex Score:	3.077 Edit
Alpha Omega Alpha:	Yes	Internal Med:	A	75	Keyword Count:	78
Gold Humanism:	Yes	Surgery:	A	80	Publications:	4
Sigma Sigma Phi:	No	Pediatrics:	B	70	1st Author:	0
USMLE Step 1:	233	OBGYN:	A	86	Notes:	View
USMLE Step 2 CK:	237	Psychiatry:	B	72	Timeline:	View
USMLE Step 2 CS:	Pass	Neurology:	A	90		
USMLE Step 3:	226	Family Med:	A	85		



Applications Assignments Applicant Index Score Keywords Blinders Upload

FILTER

None

SORT BY

Last Name: A-Z










SEARCH

Name, School, Hometown, etc

BLINDER MODE

None

Manage Filters

Actions...			REVIEWERS		
<input type="checkbox"/>	APPLICANT	APPLICATION STATUS	MARIAH THALAMUS No Applicants Assigned	MARIAH THALAMUS No Applicants Assigned	PRISHA THALAMUS 0/1 (0%) Submitted
<input type="checkbox"/>	 Beltre, Kat 0/1 (0%) Submitted	<div>+ ✓    ✕</div>	-	-	In Progress
<input type="checkbox"/>	 Davis, Sam Twenty No Reviewers Assigned	<div>+ ✓    ✕</div>	-	-	-
<input type="checkbox"/>	 BG Gibb, Barry Osteopath No Reviewers Assigned	<div>+ ✓    ✕</div>	-	-	-
<input type="checkbox"/>	 Goodwin, Katy Fifteen No Reviewers Assigned	<div>+ ✓    ✕</div>	-	-	-
<input type="checkbox"/>	 Redor, Ming Shing No Reviewers Assigned	<div>+ ✓    ✕</div>	-	-	-
<input type="checkbox"/>	 Weise, David No Reviewers Assigned	<div>+ ✓    ✕</div>	-	-	-
<input type="checkbox"/>	 WilsonERASGES, Emily II No Reviewers Assigned	<div>+ ✓    ✕</div>	-	-	-
<input type="checkbox"/>	 Wong, Dona M No Reviewers Assigned	<div>+ ✓    ✕</div>	-	-	-
<input type="checkbox"/>	 Yanagihara, Pooi Yin May No Reviewers Assigned	<div>+ ✓    ✕</div>	-	-	-

The dashboard includes:

Applicants

Application status  
(reviewed, selected,  
waitlisted, rejected)

Reviewers and  
status of review










# After selecting applicants, the "Actions" button will appear

**cortex**  
powered by thalamus

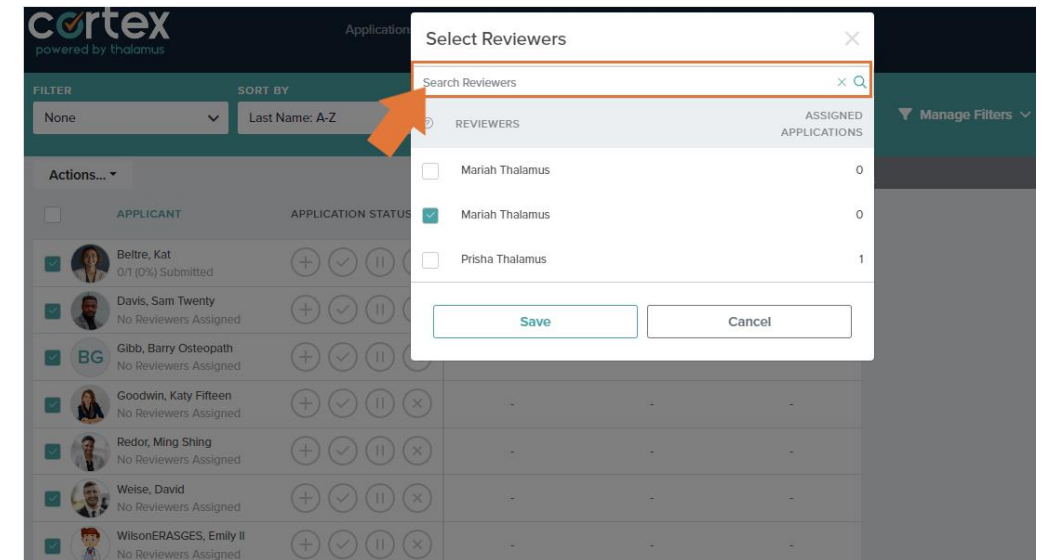
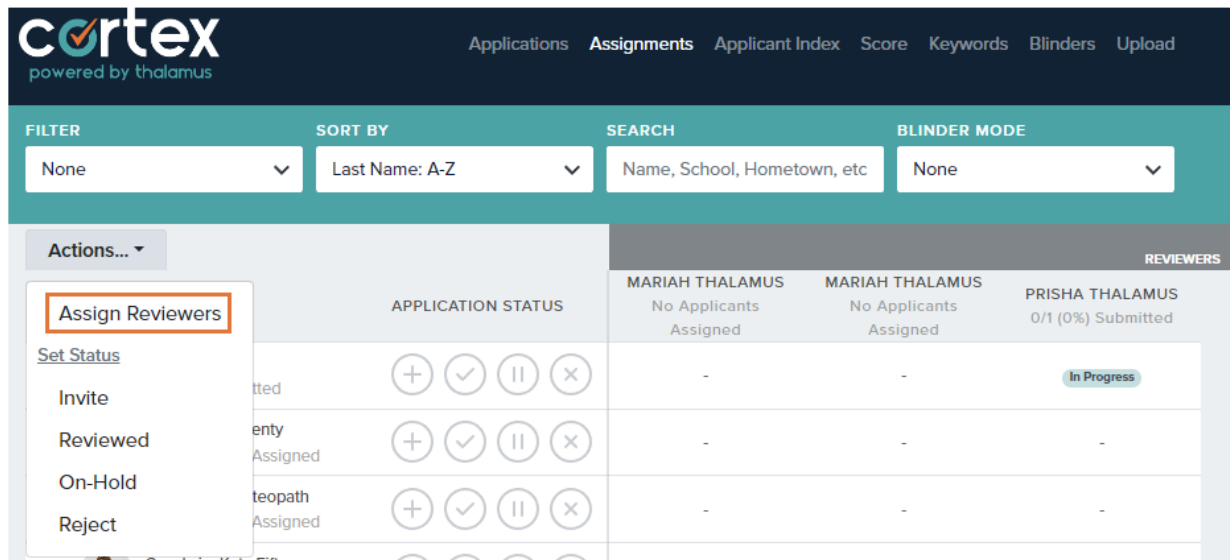
Applications Assignments Applicant Index Score Keywords Blinders Upload

**FILTER** None **SORT BY** Last Name: A-Z **SEARCH** Name, School, Hometown, etc **BLINDER MODE** None **Manage Filters**

**Actions...**

	APPLICANT	APPLICATION STATUS	REVIEWERS		
			MARIAH THALAMUS No Applicants Assigned	MARIAH THALAMUS No Applicants Assigned	PRISHA THALAMUS 0/1 (0%) Submitted
<input checked="" type="checkbox"/>	 Beltre, Kat 0/1 (0%) Submitted	<input type="button" value="+"/> <input checked="" type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="✕"/>	-	-	<span>In Progress</span>
<input checked="" type="checkbox"/>	 Davis, Sam Twenty No Reviewers Assigned	<input type="button" value="+"/> <input checked="" type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="✕"/>	-	-	-
<input checked="" type="checkbox"/>	 Gibb, Barry Osteopath No Reviewers Assigned	<input type="button" value="+"/> <input checked="" type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="✕"/>	-	-	-
<input checked="" type="checkbox"/>	 Goodwin, Katy Fifteen No Reviewers Assigned	<input type="button" value="+"/> <input checked="" type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="✕"/>	-	-	-
<input checked="" type="checkbox"/>	 Redor, Ming Shing No Reviewers Assigned	<input type="button" value="+"/> <input checked="" type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="✕"/>	-	-	-
<input checked="" type="checkbox"/>	 Weise, David No Reviewers Assigned	<input type="button" value="+"/> <input checked="" type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="✕"/>	-	-	-
<input checked="" type="checkbox"/>	 WilsonERASGES, Emily II No Reviewers Assigned	<input type="button" value="+"/> <input checked="" type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="✕"/>	-	-	-
<input checked="" type="checkbox"/>	 Wong, Dona M No Reviewers Assigned	<input type="button" value="+"/> <input checked="" type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="✕"/>	-	-	-
<input checked="" type="checkbox"/>	 Yanagihara, Pool Yin May No Reviewers Assigned	<input type="button" value="+"/> <input checked="" type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="✕"/>	-	-	-

**From the "Actions" drop down menu you can assign Reviewers. This will open a new pop-up window to select the reviewers. You can also set status of applicants in bulk.**



You can search for faculty reviewers by name or scroll to locate them.

A counter will indicate how many applications they are assigned.














































# You can assign, unassign or change reviewers from the dashboard

**cortex**  
powered by thalamus

Applications Assignments Applicant Index S

**FILTER** None **SORT BY** Last Name: A-Z **SEARCH** Name, School, Hometown, etc

Actions... ▾














































<input type="checkbox"/>	APPLICANT	APPLICATION STATUS	MARIAH THALAMUS No Applicants Assigned	MARIAH THALAMUS 0/9 (0%) Submitted
<input type="checkbox"/>	 Beltre, Kat 0/2 (0%) Submitted	   	-	
<input type="checkbox"/>	 Davis, Sam Twenty 0/1 (0%) Submitted	   	-	
<input type="checkbox"/>	 Gibb, Barry Osteopath 0/1 (0%) Submitted	   	-	
<input type="checkbox"/>	 Goodwin, Katy Fifteen 0/1 (0%) Submitted	   	<div>Assign</div>	
<input type="checkbox"/>	 Redor, Ming Shing 0/1 (0%) Submitted	   	-	
<input type="checkbox"/>	 Weise, David 0/1 (0%) Submitted	   	-	
<input type="checkbox"/>	 WilsonERASGES, Emily II 0/1 (0%) Submitted	   	-	
<input type="checkbox"/>	 Wong, Dona M 0/1 (0%) Submitted	   	-	
<input type="checkbox"/>	 Yanagihara, Pooi Yin May 0/1 (0%) Submitted	   	-	

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Applications Assignments Applicant Index Score Keywords Blinder

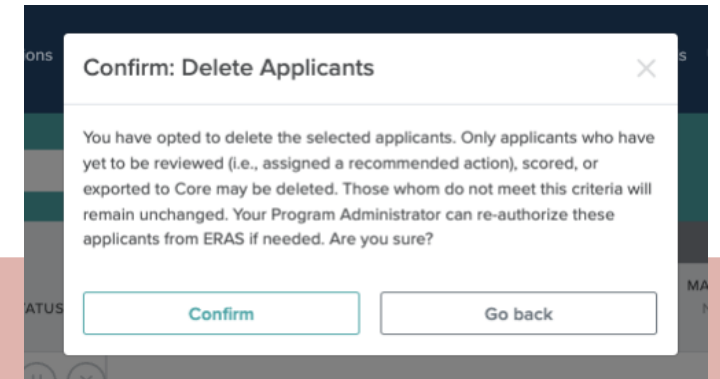
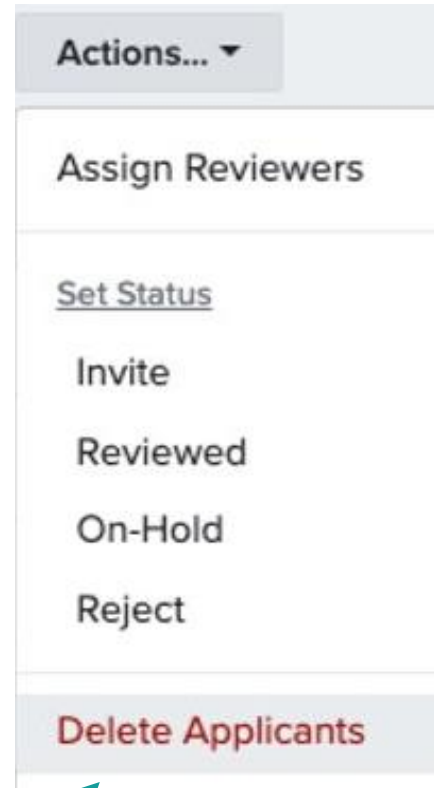
**FILTER** None **SORT BY** Last Name: A-Z **SEARCH** Name, School, Hometown, etc **BLINDER MODE** None

Actions... ▾

<input type="checkbox"/>	APPLICANT	APPLICATION STATUS	MARIAH THALAMUS 0/1 (0%) Submitted	MARIAH THALAMUS 0/9 (0%) Submitted	PRISHA 0/1 (0%) Submitted
<input type="checkbox"/>	 Beltre, Kat 0/2 (0%) Submitted	   	-	Not Started	In
<input type="checkbox"/>	 Davis, Sam Twenty 0/1 (0%) Submitted	   	-	Not Started	
<input type="checkbox"/>	 Gibb, Barry Osteopath 0/2 (0%) Submitted	   	Not Started	<div>Not Started</div>	
<input type="checkbox"/>	 Goodwin, Katy Fifteen 0/1 (0%) Submitted	   	-	<div>Unassign</div>	
<input type="checkbox"/>	 Redor, Ming Shing 0/1 (0%) Submitted	   	-	Not Started	
<input type="checkbox"/>	 Weise, David 0/1 (0%) Submitted	   	-	Not Started	
<input type="checkbox"/>	 WilsonERASGES, Emily II 0/1 (0%) Submitted	   	-	Not Started	
<input type="checkbox"/>	 Wong, Dona M 0/1 (0%) Submitted	   	-	Not Started	
<input type="checkbox"/>	 Yanagihara, Pooi Yin May 0/1 (0%) Submitted	   	-	Not Started	

## Programs who authorize applications to Cortex are able to delete them if :

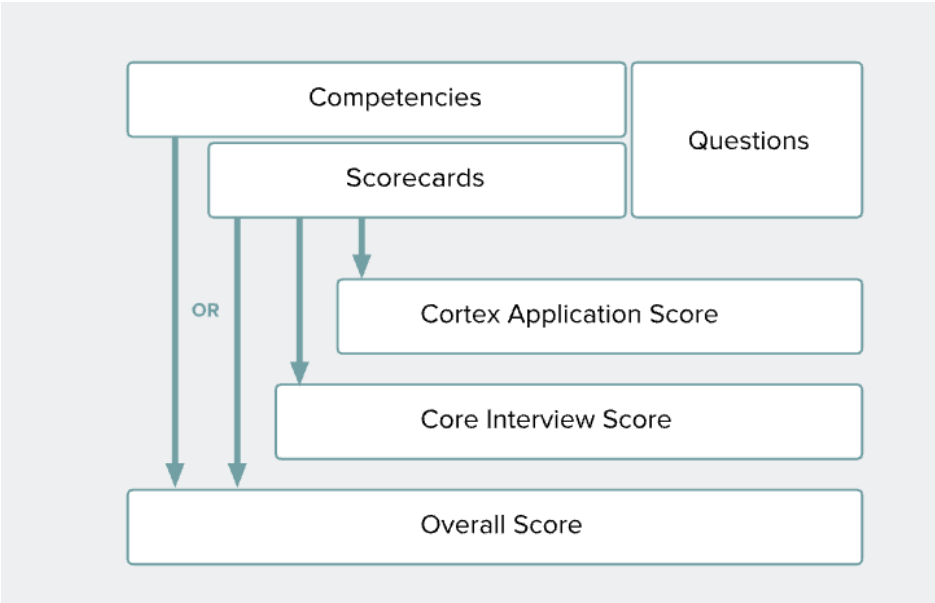
- The application has not been scored.
- The application has not been assigned a final decision status
- The application has not been exported from Cortex to Thalamus Core.



# Want to delete applicants from Cortex?

# Step 4: Scoring and Selecting

Assigned faculty need to select, waitlist or reject applications to export into Thalamus



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Applications Assignments **Applicant Index** Score Keywords Blinders User Permissions

Bryant Villavicencio  
Program Coordinator  
National Institutes of Health Clinical Center Program  
Allergy and Immunology

FILTER: None APPLICANT INDEX: None SORT BY: Last Name: A-Z SEARCH: Name, School, Hometown, etc. BLINDER MODE: usmle Manage Filters

No applicants have been added to Cortex. [Click here](#) to get started.

### Custom Applicant Index

Programs can create custom indexes that enable sorting applicants by weighted applicant attributes that are preferred to a program. To begin, click "Create Index" below. You can then name and select the criteria to be incorporated into each index and assigning the weight relative to the other criteria. Applicant Index can be turned on/off as needed through both the snapshot and detailed applicant views.

Minimum Requirements

AOA/Gold Humanism

USMLE scores

Couples Match

USMLE/AOA

New Index

Create Index

2

Custom filters or "index" can be created to meet the needs of the program



# My favorite Cortex feature!

Timeline view

Thalamus

ProgramCalendarApplicantsEmailRoster LayoutsReportsAdministrationScoreSurveysInterviewsSchedule

FILTER

None

APPLICANT INDEX

None

SORT BY

Last Name: A-Z


BLINDER

Faculty review blinder

SEARCH

Name, School, Hometown, etc

Filtered: 50 of 50 applicants



+

✓

||

✕

Callosum, Ross

Preference Signal

Division Signal

Medical School: Thalamus University Medical Center

AAMC ID:91102341

Hometown:Screened

Alpha Omega Alpha:No

Gold Humanism:Yes

USMLE Step 1:250

USMLE Step 2 CK:254

USMLE Step 2 CS:Pass

Internal Med:HP

OBGYN:H

Family Med:HP

Pediatrics:H

Psychiatry:H

Surgery:H

Applicant Index:

Reviewer Score:

Keyword Count:

Publications:

1st Author:

Notes:

Timeline:

201820192020202120222023202420252026

Cortex University Santa Clara, CA 08/2015 - 05/2020

Thalamus College of Medicine Clinical Campus Santa Clara

Thalamus College of Medicine - School of Medicine - Santa Clara 03/2021 - 0

Community Health Center 05/2022 - Present

Internal Medicine Student Association 02/2023 - 06/

San Jose Medical Center 06/2023 - 08/2023

FILTER

Education

Medical Education

Training

# Programs can create custom scoring rubrics that reflect desired attributes for the program

Research Interest/Accomplishments (1-5)

Question type

Score

Score offers configurable upper and lower limits setting the allowed range.

Question tooltip

4 Significant interest AND associated accomplishments

Enable a note field adjacent to this question.

Allow the reviewer the option to select Unable to assess. Excludes question from score rollup.

Minimum

-1000

Maximum

1000

Problem solving (1-5)

Question type

Likert

Likert offers a range of 2-10. The labels may be customized. The configurable scores are not visible to the reviewer.

Question tooltip

Assessment can be based on hypothetical questions posed (either about existing research)

Enable a note field adjacent to this question.

Allow the reviewer the option to select Unable to assess. Excludes question from score rollup.

Number of levels

5

Potential deficits

Some demonstrated capability

Good problem-solving

Excellent

Exceptional

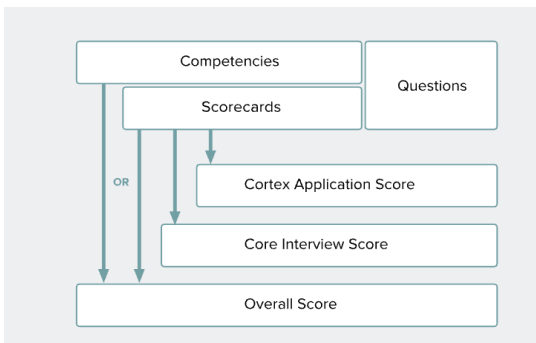
1

2

3

4

5



# Step 5: Set the final status of applicants










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Applications Assignments Applicant Index Score Keywords Blinders Upload

Mariah Thalamus  
Program Administrator  
CX ONLY Scoring 2.0  
Pediatric anesthesiology

**FILTER** None **SORT BY** Last Name: A-Z **SEARCH** Name, School, Hometown, etc **BLINDER MODE** None **Manage Filters** **Export**


**Actions...**

APPLICANT		APPLICATION STATUS	REVIEWERS		
			MARIAH THALAMUS 0/1 (0%) Submitted	MARIAH THALAMUS 0/1 (0%) Submitted	PRISHA THALAMUS 2/3 (66%) Submitted
<input type="checkbox"/>	 Boltre, Kat 0/1 (0%) Submitted	<input type="button" value="+"/> <input checked="" type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="x"/>	-	-	In Progress
<input type="checkbox"/>	 Davis, Sam Twenty 0/1 (0%) Submitted	<input type="button" value="+"/> <input type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="x"/>	-	Not Started	-
<input type="checkbox"/>	 BG Gibb, Barry Osteopath 0/1 (0%) Submitted	<input type="button" value="+"/> <input type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="x"/>	Not Started	-	-
<input type="checkbox"/>	 Goodwin, Katy Fifteen 1/1 (100%) Submitted	<input checked="" type="button" value="+"/> <input type="button" value="✓"/> <input type="button" value="  "/> <input checked="" type="button" value="x"/>	-	-	Submitted
<input type="checkbox"/>	 Redor, Ming Shing 1/1 (100%) Submitted	<input type="button" value="+"/> <input checked="" type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="x"/>	-	-	Submitted
<input type="checkbox"/>	 Weise, David No Reviewers Assigned	<input type="button" value="+"/> <input type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="x"/>	-	-	-
<input type="checkbox"/>	 WilsonERASGES, Emily II No Reviewers Assigned	<input type="button" value="+"/> <input type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="x"/>	-	-	-
<input type="checkbox"/>	 Wong, Dona M No Reviewers Assigned	<input type="button" value="+"/> <input type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="x"/>	-	-	-
<input type="checkbox"/>	 Yanagihara, Pool Yin May No Reviewers Assigned	<input type="button" value="+"/> <input type="button" value="✓"/> <input type="button" value="  "/> <input type="button" value="x"/>	-	-	-

Go to page: 1

# Cortex Roadmap

Step-by-Step checklist with embedded links.

**Cortex Roadmap**  
Technology-Assisted Application Screening

Use this guide to get your program started using @ Cortex

1 **Accessing Cortex in ERAS or Thalamus**

- Access Cortex directly from ERAS PDWS or your Thalamus program
- Manage Cortex access for program users in the Thalamus Administration page

2 **Cortex Administration**



- Authorization of applicant data from ERAS to Cortex
- Assigning applications to review
- Screened fields/blinders/filters
- Sorting your applicants
- Creating indexes
- Creating keywords


3 **Selecting Applicants Using Thalamus Holistic Review**

- Understanding competencies and questions
- Creating your scorecards
- Aggregating your Cortex score
- Scoring your applicants
- Selecting your applicants to invite

4 **Moving from Cortex to Thalamus Core**

- Exporting your applicants to Thalamus Core
- Exporting applicant data and/or scores

 Thalamus Video  
**Virtual GME Interview Platform**  
Reach out to purchase 

 Cerebellum  
**Data and Analytics Dashboard**  
Complimentary for ERAS programs

? **QUESTIONS**

Contact the Thalamus Customer Experience Team today!

Cortex Roadmap Link: <https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:8a6b99ad-e423-4e73-94d5-e4edb892f48c?viewer%21megaVerb=group-discover>

# Step 6: Send the selected applicants to Thalamus

FILTER

None

APPLICANT INDEX

None

SORT BY

Last Name: A-Z

SEARCH

Name, School, Hometown, etc

BLINDER MODE

None

Manage Filters

Filtered: 2 of 2 Total Applicants

Amygdala, Christopher

Medical School: Yale School of Medicine

AAMC ID:

13138360

Hometown:

New York, NY

Alpha Omega Alpha:

No

Gold Humanism:

Yes

USMLE Step 1:

219

USMLE Step 2 CK:

232

USMLE Step 2 CS:

Pass

USMLE Step 3:

230

No Transcript Found

Reviewer Score:

4.05 Edit

Keyword Count:

0

Publications:

0

1st Author:

0

Notes:

View

Timeline:

View

View Details

Export

To Thalamus

To Excel

Axon, Levi

Medical School: University of Alabama Medical School

AAMC ID:

13138347

Hometown:

St. Paul, MN

Alpha Omega Alpha:

Yes

Gold Humanism:

Yes

USMLE Step 1:

248

USMLE Step 2 CK:

256

USMLE Step 2 CS:

Pass

No Transcript Found

Reviewer Score:

1.4 Edit

Keyword Count:

0

Publications:

0

1st Author:

0

Notes:

View

Timeline:

View

View Details

View PDF

Importing from

Amber Wells

over 2 yea

Thalamus

Connecting the docs

Applications

Applicant Index

Reviewer Score

Keywords

Blinders

Upload

None

None

Last Name: A-Z

Name, School, Hometown, etc

None

Manage Filters

Filtered: 2 of 2 Total Applicants

Amygdala, Christopher

Medical School: Yale School of Medicine

AAMC ID:

13138360

Hometown:

New York, NY

Alpha Omega Alpha:

No

Gold Humanism:

Yes

USMLE Step 1:

219

USMLE Step 2 CK:

232

USMLE Step 2 CS:

Pass

USMLE Step 3:

230

No Transcript Found

Reviewer Score:

4.05 Edit

Keyword Count:

0

Publications:

0

1st Author:

0

Notes:

View

Timeline:

View

View Details

View PDF

Export

To Thalamus

To Excel

Axon, Levi

Medical School: University of Alabama Medical School

AAMC ID:

13138347

Hometown:

St. Paul, MN

Alpha Omega Alpha:

Yes

Gold Humanism:

Yes

USMLE Step 1:

248

USMLE Step 2 CK:

256

USMLE Step 2 CS:

Pass

No Transcript Found

Reviewer Score:

1.4 Edit

Keyword Count:

0

Publications:

0

1st Author:

0

Notes:

View

Timeline:

View

View Details

View PDF

1.2x

3-min 2 min 49 sec

Watch Later

Click the video!



# Step 7: Setup your profile and settings in Thalamus

Edit and Preview your program profile

Jump to section:

Program Initial Parameters

Scheduling Groups

Program Images

Program Leadership

About Program

Social Links

Program Year Salaries

Contacts & Locations

Calendar Settings

Waitlist Settings

Set Reminder Interval

Set Lockout Intervals

Interview Settings

Rank Settings

Other Settings

National Institutes of Health Clinical Center Program

Program Id: 5562

Specialty: Allergy and Immunology

Preview Profile

July Cycle Fellowship 2025... ▾

Program Initial Parameters

Edit

ACGME Code: 0202321090

Program Director: Paneez Khoury

Program Name: National Institutes of Health Clinical Center Program

Program Coordinator(s): Bryant Villavicencio

Specialty: Allergy and Immunology

Primary Email: khouryp@niaid.nih.gov

Institution: Clinical Center at the National Institutes of Health

Secondary Email: bryant.villavicencio@nih.gov

Program Track Participation

Create and manage track information that is viewable to applicants through your Program Profile. Tracks can be hidden at any time by disabling the

NOTE: This section is optional and will only be viewable on your Program Profile if there is at least one track with 'profile preview' enabled.

TRACK NAME	TRACK #	POSITION(S)	PROFILE PREVIEW
------------	---------	-------------	-----------------

NIAID

National Institutes of Health Clinical Center Program

Allergy and Immunology

ACGME ID: 0202321090

Institution: Clinical Center at the National Institutes of Health

ABOUT THE PROGRAM

Info

Video

NIAID offers a three-year training program in allergy and immunology. This program, open to physicians who have completed internal medicine and/or pediatric residency training, is designed to provide trainees with high-quality clinical and research skills in a supportive and engaging environment that will enable them to successfully pursue careers in academic medicine. We value and actively seek individuals from a diverse range of backgrounds to join our program. We believe all types of diversity enable innovative approaches to the social, healthcare, scientific, and research needs of our patients and communities.

The NIAID Allergy and Immunology Clinical Fellowship Program is fully accredited by the Accreditation Council for Graduate Medical Education (ACGME). Fellows are eligible to sit for the Board of Allergy and Immunology certification examination after successful completion of the first two years of the program.

Highlights of the Program

- Three-year, ACGME-accredited training program in allergy and immunology, with an option for a fourth and fifth year of research training for highly motivated fellows committed to an academic career
- Focus on individualized career development, including for academic medicine or translational research careers
- Development of outstanding clinical skills and advanced clinical and basic research skills

Program Leadership

Program Director

Dr. Paneez Khoury

Department Chair

Dr. Pamela Guerrero

Associate Program Director(s)

Dr. Jenna Bergerson

Chief Resident(s)

Dr. Harris Richard Droghini

Program Coordinator(s)

Mr. Bryant Villavicencio

@Thalamus

Edit program profile and settings here



# Step 8: Add faculty, assign roles and invite faculty to Thalamus under "Administration" tab

**thalamus** connecting the docs

Program Calendar Applicants Email Roster Layouts Reports **Administration** Score Surveys Interviews

Schedule User Guide

Paneez Khoury  
Program Administrator  
National Institutes of Health  
Clinical Center Program  
Allergy and Immunology

## Administration

Administration Document Permissions Screened Fields

Search

<input type="checkbox"/>		FIRST NAME	LAST NAME	ROLE	USER STATUS	FEATURES	LAST UPDATED	FINALIZED ACCOUNT...	EMAIL	PHONE	DEGREE
<input type="checkbox"/>		Ammara Gul	Ahmed	Program Interviewer	ENABLED		06 Sep 2023 07:52 ...	12 Sep 2023 12:23 P...	agahmed@childrensnation...		DO
<input type="checkbox"/>		Jenna	Bergerson	Program Director	ENABLED		16 Jul 2024 06:38 PM	17 Jul 2023 03:33 PM	jenna.bergerson@nih.gov		MD, MPH
<input type="checkbox"/>		Melody	Carter	Program Interviewer	ENABLED		07 Sep 2023 03:13 ...	07 Sep 2023 03:13 ...	mcarter@niaid.nih.gov		MD
<input type="checkbox"/>		Mok-Chung	Cheng	Program Interviewer	ENABLED		04 Jun 2025 03:38 ...	29 Jun 2023 12:24 P...	mok-chung.cheng@nih.gov		MD
<input type="checkbox"/>		Joyce	Chung	Program Administr...	ENABLED		26 Sep 2024 12:55 ...	Invitation expired	joyce.chung@nih.gov		
<input type="checkbox"/>		Gregory	Constantine	Program Interviewer	ENABLED		17 Jul 2023 03:20 PM	17 Jul 2023 03:28 PM	gregory.constantine@nih.g...		MD
<input type="checkbox"/>		Ottavia	Delmonte	Program Interviewer	ENABLED		17 Aug 2023 11:34 AM	Invitation expired	ottavia.delmonte@nih.gov		MD
<input type="checkbox"/>		Jessica	Durkee-Sh...	Program Interviewer	ENABLED		17 Aug 2023 11:31 AM	09 Sep 2024 07:59 ...	jessica.durkee-shock@nih...		MD
<input type="checkbox"/>		Alexandra	Freeman	Program Interviewer	ENABLED		17 Aug 2023 11:35 AM	05 Sep 2024 01:54 ...	freemaal@mail.nih.gov		MD



# Step 9: Create your calendar/schedule for interviews

 **thalamus**  
connecting the docs

Program

**Calendar**

Applicants

Email

Roster Layouts

Reports

Administration


Score

Surveys

Interviews

Paneez Khoury

Program Administrator  
National Institutes of Health  
Clinical Center Program  
Allergy and Immunology



Schedule

User Guide

< >



+ Add Event

September 2024

Show Calendar Statistics

Preview Calendar

Legend

month

list

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <i>Labor Day</i>	3	4	5 <div>Interview Day 5 / 5 8:45 AM - 12:30 PM EST Virtual [C][S]</div> <div>Social Event 5 / 10 1:00 PM - 2:00 PM EST Virtual [C][S][W]</div> <div>Dr. Maura Manion 5 / 5 2:00 PM - 3:30 PM EST Virtual [C][S]</div>	6	
8	9	10 <div>Interview Day 5 / 5 8:45 AM - 12:30 PM EST Virtual [C][S]</div> <div>Social Event 5 / 10 1:00 PM - 2:00 PM EST Virtual [C][S][W]</div> <div>Dr. Maura Manion 5 / 5 2:00 PM - 3:30 PM EST Virtual [C][S]</div>	11	12 <div>Interview Day 4 / 5 8:45 AM - 12:30 PM EST Virtual [C][S]</div> <div>Social Event 2 / 10 1:00 PM - 2:00 PM EST Virtual [C][S][W]</div> <div>Dr. Maura Manion 4 / 5 2:00 PM - 3:40 PM EST Virtual [C][S]</div>		

Designate tiers and # of interview slots

Scheduling Group / Tier Distribution Setup				
NAME	TIER 1	TIER 2	TIER 3	TOTAL
Allergy & Immunology/Internal Medicine or Pediatrics	5 of 5	0 of 0	0 of 0	5
Allergy & Immunology/Pediatrics- NIH Clin Ctr/CNMC	0 of 0	0 of 0	0 of 0	0
Declined	0 of 0	0 of 0	0 of 0	0
Total By Tier	5	0	0	TOTAL POSITIONS 5

# Step 10: In the applicants tab--tag, filter, and customize attributes

thalamus  
connecting the docs

Program  
Schedule

Calendar  
User Guide

**Applicants**

Email

Roster Layouts

Reports

Administration

Score

Surveys

Interviews

Paneez Khoury  
Program Administrator  
National Institutes of Health  
Clinical Center Program  
Allergy and Immunology

General Information

Men  
10

Women  
26

Another Gender  
Identity  
0

Screened  
0

Not Specified  
0

Decline To Answer  
0

Selected  
0

36

Tiers

Tier I  
35

Tier II  
1

Tier III  
0

No Tier  
0

Scheduling Groups

Allergy & Im...  
20

Allergy & Imm...  
16

No Groups  
0

Any Group  
36

Multiple Groups  
0

Interview Status

Total Applicants  
36

Not Invited  
0

Invited  
0

Waitlisted  
0

Scheduled  
0

Canceled  
0

Missed  
0

Withdrawn  
0

Completed  
32

Matched  
4

Tags

East Coast  
22

peds  
16

IM  
16

Midwest  
8

Show All

HIDE STATISTICS <<

Interviews

Follow-Up Interviews

Social Events

Legend

Invited

Waitlisted

Scheduled

Canceled

Missed can reschedule

Missed can't reschedule

Withdrawn

Completed

Matched

Add Applicants

Search

Reset

Export

10 Rows

0 Selected / 36

Actions

Filters

Settings

<input type="checkbox"/> SELECT	FIRST / LAST	EMAIL	PREFERRED NAME	DESIGNATED PRONOUNS	AAMC ID	NOTES	TRACK(S) APPLIED BY APPLICANT	CORE INTERVIEW SCORE
<input type="checkbox"/>	<div>✓</div> <div>[REDACTED]</div>	<div>[REDACTED]</div>		She/Her/Hers	[REDACTED]			[REDACTED]
<input type="checkbox"/>	<div>✓</div> <div>[REDACTED]</div>	<div>[REDACTED]</div>		She/Her/Hers	[REDACTED]			[REDACTED]
<input type="checkbox"/>	<div>✓</div> <div>[REDACTED]</div>	<div>[REDACTED]</div>		She/Her/Hers	[REDACTED]			[REDACTED]
<input type="checkbox"/>	<div>✓</div> <div>[REDACTED]</div>	<div>[REDACTED]</div>		She/Her/Hers	[REDACTED]			[REDACTED]

Thalamus

Help

# You can take lots of actions from the Applicant dashboard

The screenshot shows the Thalamus Applicant dashboard. The top navigation bar includes links for Program, Calendar, Applicants (highlighted with an orange box and arrow labeled '1'), Email, Roster Layouts, Reports, Administration, Score, Survey, Interviews, Schedule, and User Guide. The user profile in the top right is for Mariah Thalamus, Program Administrator at Cortrex University Program Internal Medicine.


Below the navigation bar is a legend with various status icons: Invited, Waitlisted, Scheduled, Canceled, Missed can reschedule, Missed can't reschedule, Withdrawn, Completed, and Matched. Below the legend are buttons for + Import, Search, Reset, Export, and a dropdown for 10 Rows.

The main table lists applicants with columns: SELECT, FIRST / LAST, EMAIL, TRACK(S), TIER, TAGS, PREFERRED NAME, INTERVIEW DATE, MEDICAL SCHOOL, and a final column for interview status. The table contains 10 rows of applicant data. An orange box and arrow labeled '2' points to the SELECT column.

On the right side of the table, there is a '5 Selected' indicator and an 'Actions' button (highlighted with an orange box and arrow labeled '3'). A dropdown menu is open from the 'Actions' button, listing various actions: Assign Tier I, Assign Tier II, Assign Tier III, Set Tracks, Assign Tags, Invite to Interview, Send Additional Template, Send Email, Send Survey, Build Composite, Print (highlighted with an orange box), Mark as Matched, and Delete.

SELECT	FIRST / LAST	EMAIL	TRACK(S)	TIER	TAGS	PREFERRED NAME	INTERVIEW DATE	MEDICAL SCHOOL	
<input checked="" type="checkbox"/>	Christopher Amygdala	ChrisA@fakeemail.com	Categorical	I	Fellowship Interest	Chris		Yale School of Medicine	Interview
<input type="checkbox"/>	MA Marisa Appleseed	mappleseed@fakeemail.com	Categorical	I	Couples Match, Fellowship Interest, Rotating Medical Student		12/10/2021 10:30 AM	Lewis Katz School of Medicine at Temple University	56
<input type="checkbox"/>	Levi Axon	Axon@fakeemail.com	Categorical	I	Fellowship Interest, Rotating Medical Student		12/10/2021 10:30 AM	University of Alabama Medical School	5
<input checked="" type="checkbox"/>	Gerl Brainstem	gbrainstem@fakeemail.com	Categorical	I	Couples Match, Fellowship Interest, Rotating Medical Student		01/28/2022 8:00 AM	University of Mississippi School of Medicine	Scored
<input type="checkbox"/>	Warren Broca	Wbroca@fakeemail.com	Categorical	I			01/21/2022 8:00 AM	University of Minnesota Medical School	9
<input checked="" type="checkbox"/>	Felix Cerebellum	Fceres@fakeemail.com	Categorical	I	Fellowship Interest		12/10/2021 10:30 AM	University of California, San Diego School of Medicine	Scored
<input type="checkbox"/>	JC Jackson Cerebrum	J.cerebrum@fakeemail.com	Categorical	I		Jack		Ohio State University School of Medicine	Scored
<input checked="" type="checkbox"/>	NC Nicole Cortex	ncortex@fakeemail.com	Categorical	I		Nikki	12/10/2021 10:30 AM	Tulane University School of Medicine	Anesthesiology, Not Scored
<input checked="" type="checkbox"/>	PC Perry Cranial	PerCranial@fakeemail.com	Categorical	I				University of Louisville School of Medicine	Medicine, Not Scored
<input type="checkbox"/>	MF Maximilian Fissure	Maxifissure@fakeemail.com	Categorical	I		Maxi	12/10/2021 10:30 AM	Rutgers New Jersey Medical School	Not Scored

# Step 11: Customize pretty layouts of calendar and print functions for your faculty



Program

Calendar

Applicants

Email

Roster Layouts

Reports

Administration

Score

Surveys

Interviews

Schedule

User Guide

Program Admin

National Institute

Clinical Center

Allergy and Immunology

Calendar Card

Calendar Facesheet

Applicant Print Page

Interview Panel

Rank Panel

Edit Roster Layout - Calendar Facesheet

Show Applicant Photos

Restore Defaults

Available Fields

Track(s) Applied by Applicant

Tags

Tier

Interview Status

Invited Date

Scheduled Date

Core Interview Score

Overall Score

Soap Score

Rank

Address 1

Address 2

Your Template

Thalamus Account

Interview Date

Preferred Name

Designated Pronouns

Email

Gender

AAMC ID

Medical School

Most Recent Medical Training Program

Most Recent Training Specialty

Scheduling Groups(s)

Hobbies

AOA? Yes/No

USMLE Step 1

[BulkNumber]/

Visa

Save Roster Layout

Cancel

To customize a specific roster layout:

1) Select the corresponding tab at the top of the page.

thalamus

Program

Calendar

Applicants

Email

Roster Layouts

Reports

Administration

Score

Survey

Interviews

Schedule

User Guide

Mariah Thalamus

Program Administrator

Cortex University Program

Internal Medicine

Cortex University Program - Selected Applicants

4

One applicant per page

Show avatar

Return to Applicants

Create PDF / Print

5

Christopher Amygdala

Medical School: Yale School of Medicine

Track(s): Categorical

Tier: 1

AAMC ID: 1318360

Email: ChrisAmygdala@gmail.com

Gender: Male

Hobbies: Ice Fishing

AOA? Yes/No: N/A

USMLE Step 1: 219

USMLE Step 2 CK: 232

COMLEX 1: 232

COMLEX 2 CE: 232

Invited Date: Nov, 10 2021

Scheduled Date: Jan, 14 2022

Interview Date: Jan, 28 2022 : 8:00 AM

Interview Score: N/A

Overall Score: N/A

Rank: N/A

Geri Brainstem

Medical School: University of Mississippi School of Medicine

Track(s): Categorical

Tier: 1

AAMC ID: 1318350

Email: gbrainstem@fakeemail.com

Gender: Female

Hobbies: Antiquing and Travelling Across the USA

AOA? Yes/No: N/A

USMLE Step 1: 231

USMLE Step 2 CK: 240

COMLEX 1: 240

COMLEX 2 CE: 240

Invited Date: Nov, 10 2021

Scheduled Date: Jan, 14 2022

Interview Date: Jan, 28 2022 : 8:00 AM

Interview Score: N/A

Overall Score: N/A

Rank: N/A

## Step 12: Create custom email templates

thalamus  
connecting the docs

ProgramCalendarApplicantsEmailRoster LayoutsReportsAdministrationScoreSurveysInterviewsScheduleUser Guide

Mariah Nerve  
Program Administrator  
JRM Medical College  
Internal medicine

Email Template Editor

Email templates are used for all messaging sent through Thalamus. We recommend starting with the provided system templates and customizing to your program's specifications.

Interview Invitation (2)

System Template >

Default/Custom Interview Invitation >

Create New Template

Interview Confirmation (1)

Interview Cancellation (1)

Wait List Confirmation (1)

Wait List Cancellation (1)

Wait List Opening Notification - Pooled (1)

Wait List Opening Notification - Ordered (1)

Interview Date Change Notification (1)

Additional Templates (2)

Interview Reminder (1)

Interview Session Details (1)

Social Event Confirmation (1)

Social Event Cancellation (1)

Interview Invitation

The interview invitation email is sent to an applicant when they are invited by a program through Thalamus.

Current Template:

Template Name:

Default/Custom Interview Invitation

Default Template:

☒

Email Subject:

Thalamus Interview Invitation: [#ProgramName#] [#ProgramSpecialty#]

Save

Send Test Email

Cancel

Delete Template | Restore System Template

Insert Shortcode

X

Copy

Paste

Undo

Redo

Find

Link

Table

B

I

U

S

x<sub>e</sub>

x<sup>a</sup>

Text Color

Background Color

Indent Left

Indent Right

Outdent

Align Left

Align Center

Align Right

Justify

Quote Left

Quote Right

Decrease Indent

Increase Indent

Image

Video

Flag

Horizontal Line

Smiley

Omega

StylesFormatFontSizeAABlock

Dear [#ApplicantFirstName#],

We are delighted to offer you an invitation to interview with our program at [#ProgramName#] [#ProgramSpecialty#]. Our program uses Thalamus, an innovative online platform, created to better facilitate the interview management process.

[#InvitationMessage#]

Congratulations and we look forward to meeting you.

Sincerely,

[#ProgramDirectorName#]

Program Director

NOTE: You may not see events open on the calendar to sign up to yet. Please contact the program coordinator if you do not see any open events on the calendar or have questions.

thalamus

Help

# Step 13: Invite applicants individually or in bulk

thalamus  
connecting the docs

ProgramCalendarApplicantsEmailRoster LayoutsReportsAdministrationScoreSurveysInterviewsScheduleUser Guide

ProgramJRM MInte

422

InterviewsFollow-Up InterviewsSocial Events

LegendInvitedWaitlistedScheduledCanceledMissed can rescheduleMissed can't rescheduleWithdrawnCompletedMatched

+ Import

Search

Reset

Export

10

Rows

4 Selected / 22

ActionsFilters

SELECT	FIRST / LAST	EMAIL	AAMC ID	ZIP CODE	GENDER	MEDICAL SCHOOL	MEDICAL SCHOOL OF GRADUATION	TAGS
<input checked="" type="checkbox"/>	David Amygdala	davidA@fakeemail.com	99992775	15108	Man	Yale School of Medicine		
<input checked="" type="checkbox"/>	RAe Axon	Rae@fakeemail.com	99992776		Woman	University of Alabama Medical School		
<input type="checkbox"/>	KBeri Brainstem	kbrainstem@fakeemail.com	99992777		Woman	University of Mississippi School of Medicine		
<input checked="" type="checkbox"/>	WBWarren Broca	Wbroca@fakeemail.com	13138352		Man	University of Minnesota Medical School		
<input type="checkbox"/>	FC Felix Cerebellum	Fceres@fakeemail.com	13138349		Man	University of California, San Diego School of Medicine		
<input checked="" type="checkbox"/>	JCJackson Cerebrum	j.cerebrum@fakeemail.com	13138341		Man	Ohio State University School of Medicine		
<input type="checkbox"/>	NCNicole Cortex	ncortex@fakeemail.com	13138342		Woman	Tulane University School of Medicine		
<input type="checkbox"/>	Perry Cranial	PerCranial@fakeemail.com	13138358		Man	University of Louisville School of Medicine		
		Maxifissure@fakeemail.com	13138353		Man	Rutgers New Jersey Medical School		

Send Additional Template

You have selected to send a template to the following 4 applicant(s). Select the email template that you would like to send below.  
**Note:** Only those templates created under the "Additional Templates" category on the Email page will show as options in the dropdown.  
For additional templates please follow the link: [Additional Templates](#)

Applicants List

David Amygdala  
Rae Axon  
Warren Broca  
Jackson Cerebrum

Email TemplateProgram Information for L...  
SendCancel

# Step 14: Gather faculty availability to interview


Faculty Availability							
<div><div>&lt;</div><div>2024 OCT 5 - 2024 OCT 12</div><div>&gt;</div></div>		<div><div>Available</div><div>Unavailable</div></div>					
INTERVIEWER	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
<div><div>OD</div><div>Ottavia Delmonte</div></div>				<div>8:00 AM - 3:40 PM</div>		<div>8:00 AM - 3:40 PM</div>	
<div><div>JD</div><div>Jessica Durkee-Shock</div></div>				<div>10:00 AM - 12:30 PM</div>		<div>8:00 AM - 4:30 PM</div>	
<div><div>AF</div><div>Alexandra Freeman</div></div>				<div>10:00 AM - 11:00 AM</div> <div>11:00 AM - 12:00 PM</div>		<div>10:00 AM - 12:30 PM</div>	



# Step 15: the applicants select their dates! (One less thing for the PC to do)

The screenshot displays the Thalamus application interface. The top navigation bar includes links for Dashboard, Calendar (highlighted), Schedule, User Guide, and My Profile. The user is logged in as Christopher Amygdala, Applicant CA. The left sidebar contains a 'HIDE MENU' button and sections for 'CONFIRMED INTERVIEWS', 'CONFIRMED SOCIAL EVENTS', 'MY PROGRAMS', 'WAITLISTS', and 'VISIBILITY SETTINGS'. The main calendar area shows a monthly view for April 2024. The calendar grid includes dates from Sunday, April 1st to Saturday, April 6th, and continues through the month. Key events are highlighted: a '3rd Interview' on Friday, April 5th (8:00 AM - 4:00 PM PST, In-Person), and '1st Interview' events on Tuesday, April 16th and Wednesday, April 17th (8:00 AM - 4:00 PM EST, Virtual). The calendar also shows 'Easter Sunday' on April 1st and 'Tax Day' on April 15th. A 'Legend' and 'month' view selector are present in the top right of the calendar area. A 'Help' button is located in the bottom right corner.


# Step 16: create itineraries (manually or with IW)



[Program](#)[Calendar](#)[Applicants](#)[Email](#)[Roster Layouts](#)[Reports](#)[Administration](#)[Score](#)[Surveys](#)[Interviews](#)

[Schedule](#)[User Guide](#)

Paneez Khoury  
Program Administrator  
National Institutes of Health  
Clinical Center Program  
Allergy and Immunology



[+ Create Itinerary](#)

#### What can the Itinerary Wizard™ do?

The Thalamus Itinerary Wizard™ streamlines and automates the creation of faculty and applicant interview schedules, including generating virtual interview links. Coordinators use the step-by-step wizard to plan and generate all sessions for the interview day.

#### What prerequisites are needed to run the Itinerary Wizard™?

Applicants must first be scheduled for the interview event to build schedules using the Itinerary Wizard.


#### What criteria does Itinerary Wizard™ use?


First, select the interview day for which you would like to build an itinerary. The Itinerary Wizard™ will then prompt you via a multiple step process to create the desired schedule. The Itinerary Wizard will also allow specification of advanced preferences, such as avoiding or preferring particular faculty-applicant pairings.

#### Still have questions?

[Learn more about Thalamus' Itinerary Wizard™](#)

# Itinerary Wizard


Program
Calendar
Applicants
Email
Roster Layouts
Reports
Administration
Score
Surveys
Interviews
Schedule
User Guide

Bryant Villavicencio  
Program Coordinator  
National Institutes of Health  
Clinical Center Program  
Allergy and Immunology


No event selected
[Back to Itinerary List](#)

1

2

3

4

5

6

7

8

Event Settings

Applicant Groups

Interviewer Groups

Group Events

Interviews

Interviewer Types

Preferences

Finalize

### How to use the Itinerary Wizard

To begin building an interview event itinerary, follow the steps to the right to set initial parameters. Progress through all eight steps of the itinerary wizard, providing the requested information within each tab.

1

2

3

4

Step 1: Select an event


Select the desired event using the dropdown menu below.

Please select an event

Step 2: Choose a location

Step 3: Faculty availability

Step 4: Select an option

 Help

# Input format of virtual interviews, link API's or enter links manually

Virtual Interviews

Cancel

Video Software: Teams

Note:  
To connect a 3rd party video conferencing software API, please select the desired

Authorization: Login/Author

Interview Settings

Cancel

Default Interview Type Virtual Save

Video Software: Zoom

Authorization: Login/Authorize

Default Interview Type:

Thalamus supports virtual, in-person and hybrid (both virtual and in-person) interviews. To begin, select your default interview type from the list provided. This will automatically assign that interview type to any new interview or social events created. If you do not wish to have a default, select "None."

Note: The interview type for each individual interview or social event can be manually assigned while creating/editing the event on the calendar page.

Video Software:

Thalamus supports multiple video interviewing platforms, including Thalamus Video, Zoom, Microsoft Teams and Cisco Webex. If you purchased Thalamus Video, select that option. If you plan to use a 3rd-party video conferencing solution, you have two options:

1) If you are using individual links for each session: Select the desired solution from the list provided and Thalamus can auto-create links via API. You will be prompted to login to your video conferencing solution to grant API access. Once connected, your video interview solution will be integrated with Thalamus.

Note: Administrator permissions are required to authorize the API connection and may require IT intervention.

2) If you prefer to use one link for the entire event and plan to use break-out rooms to manually move attendees, no integration is needed. The virtual link being used for the event can be manually put into the itinerary sessions directly.

Create Session

TIME:  
08 : 00 AM - 09 : 00 AM

SESSION TYPE:  
Interview

LOCATION:  
Virtual Interview (Manual)  
Virtual Interview (Zoom)

Passcode:


APPLICANTS:


FACULTY:


Save Session Cancel

# Step 17: After all that hard work, you can interview!

For your faculty--a one stop shop for the schedule, reviewing applications, entering notes and scoring applicants in the Schedule tab


 Program Calendar Applicants Email Roster Layouts Reports Administration Score Surveys Interviews **Schedule** User Guide

Bryant Villavicencio  
Program Coordinator  
National Institutes of Health  
Clinical Center Program  
Allergy and Immunology 


Currently viewing:  Paneez Khoury

Schedule Navigator: Interview Day - Sep 10, 2024 - 08:45 AM - 12:30 PM Paneez Khoury [Reset](#)

[<](#) [>](#) Interview Day - Tuesday 9/10/24 - 1st Interview

Filter: [All](#) [Scored](#) [Unscored](#) 



Orientation  
8:45 AM - 10:00 AM EST  
Tuesday  
09/10/2024

**Group**  
[View participants \(5\)](#)

Location:

[View PDF](#)  
[Notes](#)  
[Score](#)



PD  
10:00 AM - 10:30 AM EST  
Tuesday  
09/10/2024



Location:


[View PDF](#)  
[Notes](#)  
[Score](#)

PD  
10:30 AM - 11:00 AM EST  
Tuesday  
09/10/2024



Location:

[View PDF](#)  
[Notes](#)  
[Score](#)

 Help

# Step 18: As in Cortex, can set up custom interview scoring rubrics for Thalamus

thalamus

connecting the dots

Program

Calendar

Applicants

Surveys

Interviews

Schedule

User Guide

Program Interviewer

CX ONLY Scoring 2.0

Pediatric anesthesiology

General Information

Men 0

Women 0

Another Gender Identity 0

Screens 0

Not Specified 0

Decline To Answer 0

Selected

06

Tiers

Tier I	6
Tier II	0
Tier III	0
No Tier	0

Tracks

Categorical	6
No Track	0
Any Track	6
Multi-Track	0

Interview Status

Total Applicants	6	Canceled	0
Not Invited	0	Missed	0
Invited	5	Withdrawn	0
Waitlisted	0	Completed	0
Scheduled	1	Matched	0

Interviews

Follow-Up Interviews

Social Events

Legend

Invited

Waitlisted

Scheduled

Canceled

Missed can reschedule

Missed can't reschedule

Withdrawn

Completed

Matched

Search

Reset

Export

10 Rows

SELECT	FIRST / LAST	ED DATE	SCHEDULED DATE	INTERVIEW DATE	SURVEY ANSWERS	DOCUMENTS	NOTES	PREFERENCE SIGNAL	DIVISION PREFERENCE	DIVISION PREFERENCE DESCRIPTION	SET
<input type="checkbox"/>	AO	Annette Occipital	7/2023								
<input type="checkbox"/>	FP	Faye Parietal	7/2023								
<input type="checkbox"/>	GP	Gladys Pons	7/2023								
<input type="checkbox"/>	SS	Sandra Synapse	7/2023	01/31/2024	02/06/2024 8:00 AM						
<input type="checkbox"/>	RT	Raymond Temporal	7/2023								
<input type="checkbox"/>	RT	Robert Thalamus	7/2023								

Sandra Synapse

Details

Medical School

Ohio University Heritage College of Osteopathic Medicine

Home Town

N/A

Email

SSynapse@fakeemail.com

AAMC ID

1318346

Overall Score

HIDDEN

Scoring

Cortex Scorecards

Core Scorecards

Scorecard

Interview

Coordinator

Interview PD

Trainee

Average Score for the questions of Interview scorecard: 0.6

1. Additional languages

Does not speak English fluently.

Speaks English fluently.

Speaks English and another language with high proficiency or fluently.

Speaks English and at least two other languages with high proficiency or fluently.

Comments

2. Clear communicator

Exchanged questions and answers.

Respectfully exchanged details.

Clear and concisely exchanged details.

3. Good listener

Interrupted speaker.

Did not interrupt another speaker.

Checked own or others understanding after speaker finished.

4. Mission & underserved

No...

Limited...

Master...

@Thalamus

# Step 19: Manage selection and rank list (auto and custom) during rank meeting and export to NRMP



**Export applicants** ×

You are about to export applicants. Please select the export format type:

- ☐ Excel
- ☐ CSV (comma delimited)
- ☐ CSV (semicolon delimited)
- ☐ CSV (tab delimited)
- ☐ NRMP (txt) by AAMC ID
- ☐ NRMP (txt) by NRMP ID
- ☒ Exclude DNR applicants from the export


Confirm Cancel

**Easily export rank list to NRMP**



# Step 20: Become a super user!

Getting help from the best user guide ever!



Help Center

- Live Training
- Thalamus Login
- Cortex Login
- Cerebellum Login

- Submit a Thalamus Support Request
- Sign in

### Getting Started with Thalamus

#### Program User Guide

- Program Profile & Administration
- Program Calendar & Events
- Email Templates
- Surveys
- Applicant Dashboard & Management
- Scoring & Rank List
- Reports & Rosters
- Build Interview Itineraries
- Virtual Interviews
- Interviewer/ Faculty Guides
- Archive Mode
- Contact Us!
- Training Videos

#### Cortex User Guides

#### Cerebellum User Guides

## Program User Guide

Outlines all program features in Thalamus.

### Program Profile & Administration

- Administration (Program User Management)
- Program Profile
- empty

### Email Templates

- Thalamus Email Templates
- Sending Emails & Templates
- empty

### Applicant Dashboard & Management

- Import Applicants & Data into Thalamus
- Navigating the Applicant Dashboard
- Assigning Scheduling Groups, Tiers, and Tags
- Inviting Applicants

### Program Calendar & Events

- Calendar Events For Interviews and Social Events
- Reviewing Applicant Scheduling
- Calendar Settings
- empty


### Surveys

- Create & Manage Program Surveys
- Send Program Surveys
- Survey Reports
- empty

### Scoring & Rank List

- Scoring Applicants
- Rank and Match
- Scoring and Management for Score Managers

# Getting help: great customer service and videos!



Program

Schedule

Calendar

User Guide

Applicants

Email

Roster Layouts

Reports

Administration

Score

Surveys

Interviews


Paneez Khoury


Program Administrator

National Institutes of Health

Clinical Center Program

Allergy and Immunology





Help Center

Live Training

Thalamus Login

Cortex Login

Cerebellum Login

Submit a Thalamus Support Request

Sign in

ThalamusGME > Program User Guide

Contact Us!

Training Videos

Recorded Training Videos

Cerebellum Institutional Dashboard Course Video

Thalamus Holistic Review: Scoring Administration and Scoring Applicants (Full Length Video)

Program Setup and Introduction Course Video

Email Template and Applicant Surveys Course Video

Importing Applicants and Managing Data Course Video

Program Calendar & Inviting Applicants Course Video

Follow Up Interviews and Social Events Course Video

Thalamus Holistic Review: Scoring your Applicants

Thalamus Holistic Review: Scoring Administration

Itinerary Builder Course Video

FAQ Snippet Training Videos

Multiple Interviews Report (Snippet Video)

Creating a Social Event (Snippet Video)

Roster Layouts and Uses (Snippet Video)

Creating and Editing Calendar Events (Snippet Video)

Exporting Applicants from Cortex to Thalamus Core (Snippet Video)

Adding and Managing Tiers (Snippet Video)

Creating a Competency in Score Administration (Snippet Video)

Filtering by Applicant Index in Cortex (Snippet Video)

Exporting Thalamus Holistic Review Data for Score Administrators (Snippet Video)

Creating a Score Question (Snippet Video)

Cortex User Guides

Cerebellum User Guides

Mobile App User Guides

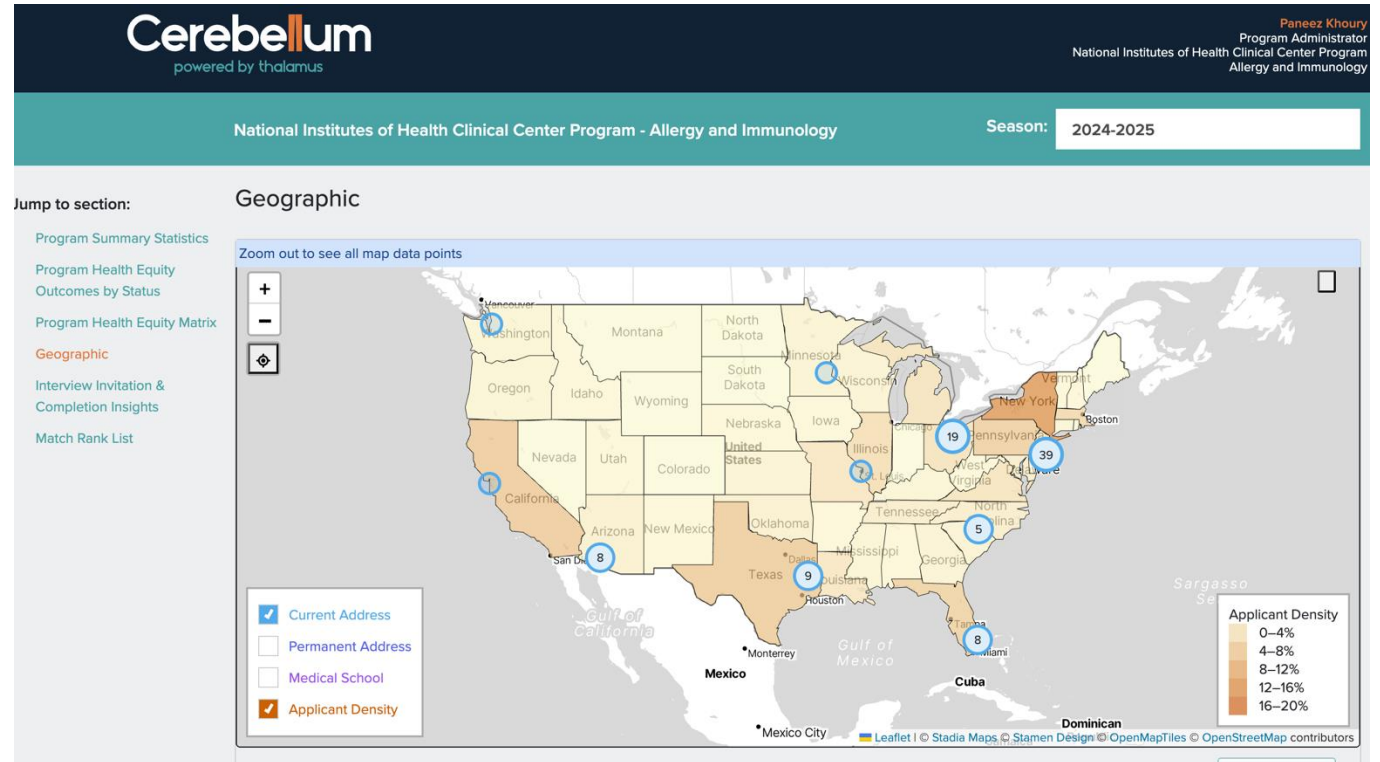
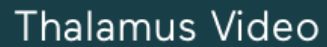
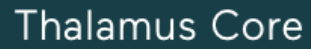
Applicant User Guide

Thalamus Video Chat Troubleshooting

SOAP

Your best friend!!

## Other products: Cerebellum, IW, Thalamus Video



# Now it's your turn!

Log into Thalamus

